

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

December 11, 2007

**Aldermen Garrity, O'Neil,
Osborne, Gatsas, Duval**

6:00 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Amending resolution and budget authorization for the FY2006CIP 214206 Manchester Health Care Access Review Program in the amount of \$60,000 submitted due to the receipt of additional funding.
Gentlemen, what is your pleasure?
4. Amending resolution and budget authorization for the FY2007 CIP 210607 School Based Dental Services Program in the amount of \$17,000, submitted due to the receipt of additional Medicaid funds.
Gentlemen, what is your pleasure?
5. Amending resolution and budget authorization for the FY2008 CIP 210208 Homeless Healthcare Program in the amount of \$14,376, submitted due to the receipt of additional grant funds.
Gentlemen, what is your pleasure?
6. Amending resolution and budget authorization for the FY2008 CIP 214008 Cities Readiness Initiative in the amount of \$79,200, submitted due to receipt of a state grant.
Gentlemen, what is your pleasure?
7. Amending resolution and budget authorization for the FY2008 CIP 214108 NACCHO Accreditation Improvement Project in the amount of \$7,000, submitted due to receipt of a state grant.
Gentlemen, what is your pleasure?

8. Amending resolution and budget authorization for the FY2008 CIP 214208 Primary Care for the Homeless Project in the amount of \$155,656, submitted due to receipt of a state grant.

Gentlemen, what is your pleasure?

9. Amending resolution and budget authorization for the FY2008 CIP 713508 South Willow Street Area Improvements Project in the amount of \$225,000, reflecting developer contribution to be used primarily on improvements along the Huse Road area.

Gentlemen, what is your pleasure?

10. Amending resolution and budget authorization for the FY2008 CIP 810808 Manchester VISTA Initiative Program in the amount of \$290,000, due to a notice for continued funding received from VISTA.

Gentlemen, what is your pleasure?

11. CIP Budget Authorizations:

214105	Manchester Multi-Lingual Asthma Education and Outreach Prog. – Revision 2
411807	Hazard Tree Removal – Revision #1
810607	ADA Compliance – Revision #1

Gentlemen, what is your pleasure?

12. Communication from Robert MacKenzie, Director of Planning, requesting CIP project extensions until June 30, 2008.

Gentlemen, what is your pleasure?

13. Communication from Robert MacKenzie, Director of Planning, submitting a request on behalf of Helping Hands for the City's approval to use \$299,693.52 in city funds for mortgage funding and partial rehabilitation of a recently acquired property located at 140 Central Street rather than using such funds for the Permanents Support Housing Project on Somerville Street which can now be supported through other funding mechanisms contingent upon the Central Street funding.

(Note: If approved by Committee a revised budget authorization will be submitted to the Board.)

Gentlemen, what is your pleasure?

14. Communication from Bruce Thomas, Engineering Manager, seeking approval of a chronic drain project on Oakdale Avenue and Lincoln Street at an estimated cost of \$20,000 from the Chronic Drain Program funds.
Gentlemen, what is your pleasure?
15. Communication from Deputy Chief Glenn Leidemer requesting to add an undercover vehicle to the Police Department's fleet for use by the Special Investigations Unit.
Gentlemen, what is your pleasure?
16. Petition to discontinue a portion of Second West Back Street.
A motion is in order to recommend the petition be referred to a road hearing at a date to be set by the City Clerk.
17. Petition to accept a portion of a previously discontinued portion of Cartier Street.
(Note: report of the Highway Department, if available.)
Gentlemen, what is your pleasure?
18. Petition to discontinue portions of South Willow Street and Harvey Road.
A motion is in order to recommend the petition be referred to a road hearing at a date to be set by the City Clerk.
19. Sewer abatement request (870 Hayward Street).
(Note: EPD recommends an abatement in the amount of \$132.75.)
Gentlemen, what is your pleasure?
20. Sewer abatement request (21 Renard Street).
(Note: EPD recommends an abatement in the amount of \$243.00.)
Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

21. CIP Budget Authorization:
613105 "Jac Pac" Acquisition Project – Revision #1
(Note: additional information submitted by the Director of Economic Development dated 10/05/2007 enclosed.)
(Tabled 09/25/2007)

22. If there is no further business, a motion is in order to adjourn.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Sixty Thousand Dollars (\$60,000) for the FY2006 CIP 214206 Manchester Health Care Access Review Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional donations in the amount of \$60,000 from various foundations to continue examining access to health care services in Manchester;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

By increasing:

FY2006 CIP 214206 – Manchester Health Care Access Review Program - \$60,000 Other
(from \$150,000 to \$210,000)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	12/6/05
2	Program Completion	11/30/08
3		
4		
5		

Expected Completion Date:

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$210,000.00	\$0.00	\$0.00	\$210,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$210,000.00	\$0.00	\$0.00	\$210,000.00

Revisions

1. Budget increased from \$150,000 to \$210,000 due to the receipt of additional funding.

COMMENTS

Department authorization to expend funds is contingent upon receipt of donations. Expenses to be consistent with incoming donations.



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: December 3, 2007

Subject: Health Department – CIP #214206 – Manchester Health Care Access Review Program

The Health Department has notified us that the City has received additional funding totaling \$60,000 from CMC, Elliot and Dartmouth hospitals to examine access to health care for Manchester's vulnerable populations.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Forms necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

3

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Seventeen Thousand Dollars (\$17,000) for the FY2007 CIP 210607 School Based Dental Services."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional funds from the State of New Hampshire Department of Health and Human Services to implement school based dental services in Manchester;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 210207 – School Based Dental Services - \$17,000 State
(from \$20,000 to \$37,000)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 210607 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: School Based Dental Services Amending Resolution: 12/18/2007
 Administering Department: Health Department Revision: 2

Project Description: Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	07/01/07
2	Program Completion	06/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$28,800.00	\$0.00	\$0.00	\$28,800.00
Fringes	\$8,200.00	\$0.00	\$0.00	\$8,200.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$37,000.00	\$0.00	\$0.00	\$37,000.00

Revisions

- Budget increased from \$15,000 to \$20,000 due to the receipt of additional grant funds.
- Budget increased from \$20,000 to \$37,000 due to the receipt of State Medicaid funds.

COMMENTS

4



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: November 26, 2007

Subject: Health Department – CIP #210607 – School Based Dental Services

The Health Department has notified us that the City has received Medicaid funding from the State of New Hampshire Department of Health and Human Services totaling \$17,000 for the implementation of school based dental services in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

4

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Three Hundred Seventy Six Dollars (\$14,376) for the FY2008 CIP 210208 Homeless Healthcare Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the U.S. Department of Health and Human Services Health Resources and Services Administration to implement health care services for homeless persons in Manchester;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By increasing:

FY2008 CIP 210208 – Homeless Healthcare Program - \$14,376 Federal
(from \$320,000 to \$334,376)

Resolved, that this Resolution shall take effect upon its passage.

5

CIP BUDGET AUTHORIZATION

CIP #: 210208 Project Year: 2008 CIP Resolution: 5/1/2007
 Title: Homeless Healthcare Amending Resolution: 11/20/2008
 Administering Department: Health Department Revision: 1

Project Description: Funds to support health care services for homeless persons in Manchester.

Federal Grants

Federal Grant: Yes
 Grant Executed:

Environmental

Review Required: No
 Completed:

Critical Events

1	Program Initiation	11/20/07
2	Program Completion	10/31/08
3		
4		
5		

Expected Completion Date: 10/31/2008

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$334,376.00	\$0.00	\$0.00	\$334,376.00
TOTAL	\$334,376.00	\$0.00	\$0.00	\$334,376.00

Revisions

Revision #1 - Budget increased from \$320,000 to \$334,376 due to the receipt of additional grant funds

COMMENTS

5



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: December 3, 2007

Subject: Health Department – CIP #210208 – Homeless Healthcare

The Health Department has notified us that the City has been approved to receive additional grant funds totaling \$14,376 from the United States Department of Health and Human Services Health Resources and Services Administration. These funds will be used to provide health services to homeless persons in Manchester. As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

5
One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Nine Thousand Two Hundred Dollars (\$79,200) for the FY 2008 CIP 214008 Cities Readiness Initiative."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$79,200 from the State of New Hampshire Department of Health and Human Services for the implementation of the Cities Readiness Initiative;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

FY 2008 CIP 214008 – Cities Readiness Initiative - \$79,200 State

Resolved, that this Resolution shall take effect upon its passage.

6

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	01/01/08
2	Program Completion	08/30/08
3		
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$79,200.00	\$0.00	\$0.00	\$79,200.00
TOTAL	\$79,200.00	\$0.00	\$0.00	\$79,200.00

Revisions

COMMENTS



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: December 3, 2007

Subject: Health Department – CIP #214008 – Cities Readiness Initiative

The Health Department has notified us that the City has received a grant from the State of New Hampshire Department of Health and Human Services totaling \$79,200 for the implementation of a public health emergency readiness program in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Thousand Dollars (\$7,000) for the FY 2008 CIP 214108 NACCHO Accreditation Improvement Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$7,000 from the National Association of County and City Health Officials for the implementation of the NACCHO Accreditation Improvement Project;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

FY 2008 CIP 214108 – NACCHO Accreditation Improvement Project - \$7,000 State

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	10/1/07
2	Program Completion	5/30/08
3		
4		
5		

Expected Completion Date:

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$7,000.00	\$0.00	\$0.00	\$7,000.00
TOTAL	\$7,000.00	\$0.00	\$0.00	\$7,000.00

Revisions

COMMENTS



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: December 3, 2007

Subject: Health Department – CIP #214108 – NACCHO Accreditation
Improvement Project

The Health Department has notified us that the City has received a grant from the National Association of County and City Health Officials totaling \$7,000 to help the Manchester Health Department prepare for national accreditation.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

7

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Fifty Five Thousand Six Hundred Fifty Six Dollars (\$155,656) for the FY 2008 CIP 214208 Primary Care for the Homeless Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$155,656 from the State of New Hampshire Department of Health and Human Services for the implementation of the Primary Care for the Homeless Project;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

FY 2008 CIP 214208 – Primary Care for the Homeless Project - \$155,656 State

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 214208 Project Year: 2008 CIP Resolution: 5/1/2007
 Title: Primary Care for the Homeless Amending Resolution: 12/18/2007
 Administering Department: Health Department Revision:

Project Description: Funding from the State to provide Primary Care Services to the homeless.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	1/1/08
2	Program Completion	6/30/09
3		
4		
5		

Expected Completion Date: 6/30/2009

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$155,656.00	\$0.00	\$0.00	\$155,656.00
TOTAL	\$155,656.00	\$0.00	\$0.00	\$155,656.00

Revisions

COMMENTS

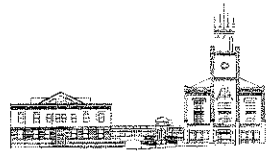


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: December 3, 2007

Subject: Health Department – CIP #214208 – Primary Care for the Homeless Project

The Health Department has notified us that the City has received a grant from the State of New Hampshire Department of Health and Human Services Division of Public Health Services totaling \$155,656 to provide Primary Care Services to the homeless in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:



One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

“Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Five Thousand Dollars (\$225,000) for the FY2008 CIP 713508 South Willow Street Area Improvements Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept a developer contribution in the amount of \$225,000 to be used for future infrastructure improvements in the South Willow Street area;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

FY2008 CIP 713508 – South Willow Street Area Improvements Project - \$225,000 Other

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 713508 Project Year: 2008 CIP Resolution: 5/1/2007
 Title: South Willow Street Area Improvements Project Amending Resolution: 12/18/2007
 Administering Department: Highway Department Revision:

Project Description: Private Developer funds to be used for future infrastructure improvements in the South Willow Street area.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Project Initiation	12/19/07
2	Project Completion	06/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$225,000.00	\$0.00	\$0.00	\$225,000.00
TOTAL	\$225,000.00	\$0.00	\$0.00	\$225,000.00

Revisions

COMMENTS Funds in the amount \$225,000 received from developer contribution (Lowes) to be used primarily on improvements along the Huse Road area.



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie *RS*

Date: December 03, 2007

Subject: South Willow Street Area Developer Contribution

As a condition of the site plan approval for 725 Huse Road the developer (Lowe's) has agreed to provide the City with a contribution in the amount of \$225,000. These funds upon acceptance will be placed in an escrow account to be used for future desired improvements of the infrastructure in the South Willow/Huse Road Area. We have put together an amending resolution and budget authorization accepting the funds and creating an account for their placement and respectfully request the Committee's recommendation to the full Board for their approval.

Attachments:

9

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending the FY 2008 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Ninety Thousand Dollars (\$290,000) for the FY2008 CIP 810808 Manchester VISTA Initiative Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional Federal funds in the amount of \$290,000 for the continuation of the VISTA Program;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

FY2008 CIP 810808 – Manchester VISTA Initiative Program - \$290,000 Federal

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 810808 Project Year: 2008 CIP Resolution: 5/1/2007
 Title: VISTA Initiative Program Amending Resolution: 12/18/2007
 Administering Department: Health Department Revision:

Project Description: Continuation of City's VISTA Program.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	12/19/07
2	Program Completion	06/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$43,500.00	\$0.00	\$0.00	\$43,500.00
Fringes	\$14,355.00	\$0.00	\$0.00	\$14,355.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$232,145.00	\$0.00	\$0.00	\$232,145.00
TOTAL	\$290,000.00	\$0.00	\$0.00	\$290,000.00

Revisions

COMMENTS

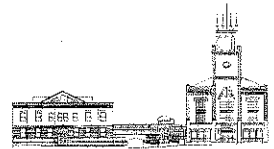


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: December 03, 2007

Subject: Additional VISTA Funding

Tim Soucy has forwarded to this Department a notice of continued funding from the Corporation for National and Community Service (VISTA) for Federal Fiscal Year 2008. The funding is in the amount of \$290,000 and is available for use upon acceptance of the grant award (attached). We have put together an amending resolution and budget authorization and respectfully request your recommendation to the full Board for their approval.

Attachments:

10

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

Notice of Grant Award**Corporation for National and Community Service**601 Walnut Street, Suite 876 E
Philadelphia, PA 19106**VISTA State****Grantee**City of Manchester, NH
One City Hall Plaza Manchester NH 03101

EIN: 026000517

Award Information

Agreement No.:	06VSANH003	Project Period:	09/30/2007 - 09/29/2008
Amendment No.:	0	Budget Period:	09/30/2007 - 09/29/2008
CFDA No.:	94.013		

Award Description

Continuation of funding for FY2008. 07-08 funds reduced to reflect anticipated carryover of approximately \$101,700. Same Terms and Conditions will apply as previous award dated 9/23/06.

Purpose

The purpose of this award is to assist the Project Sponsor in carrying out an AmeriCorps*VISTA project as authorized under Title I, Part A of the Domestic Volunteer Service Act of 1973, as amended (Pub. L. 93-113).

Funding Information

Current Year	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$0	\$290,000	\$290,000
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$0	\$290,000	\$290,000

Cumulative Funding for Project Period

Total Awarded in Previous Years	\$387,400
Total CNCS Funds Awarded to Date	\$677,400

Terms of Acceptance: By accepting the terms under this Memorandum of Agreement, the Project Sponsor agrees to comply with all terms and conditions of the Memorandum of Agreement, all assurances and certifications made in the application, and all applicable federal statutes, regulations, and guidelines. The Project Sponsor agrees to administer the project in accordance with the approved project application, budget and Notice of Grant Award (if applicable), supporting documents, and other representations made in support of the approved project application. Terms and conditions for support grants are located at http://egrants.cns.gov/termsandconditions/VISTA_STC.pdf; terms and conditions for program grants are located at http://egrants.cns.gov/termsandconditions/VISTA_PTC.pdf.

Corporation for National and Community Service:

Margaret G. Walter 08/28/2007

Signature

Date

Margaret Walter

Name (typed)

Margaret Walter, 215-597-0713

Grants Official

Janice Lopilato, 603-225-1450

Program Official

10

Notice of Grant Award

601 Walnut Street, Suite 876 E
Philadelphia, PA 19106

VISTA State

Grantee

City of Manchester, NH

EIN: 026000517

One City Hall Plaza Manchester NH 03101

Corporation for National and Community Service:

Senior Grants Officer

Title

10

CIP BUDGET AUTHORIZATION

CIP #: 214105 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Manchester Multi-Lingual Asthma Education and Outreach Prog. Amending Resolution: 10/5/2004
 Administering Department: Health Department Revision: 2

Project Description: The Manchester Health Department, in collaboration with key community partners, will develop and implement a multi-lingual (English, Spanish, Bosnian, Arabic) educational and outreach program to be conducted in an in-home setting for families and their moderate to severe asthmatic children. The project will provide asthma education, self-management skills, identification & mitigation of environmental asthma triggers in the home.

Federal Grants Federal Grant: Yes **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	10/5/04
2	Program Completion	9/30/2008
3		
4		
5		

Expected Completion Date: 9/30/2008

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$24,829.00	\$0.00	\$0.00	\$24,829.00
Fringes	\$2,198.00	\$0.00	\$0.00	\$2,198.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$2,475.00	\$0.00	\$0.00	\$2,475.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$300.00	\$0.00	\$0.00	\$300.00
TOTAL	\$29,802.00	\$0.00	\$0.00	\$29,802.00

Revisions

Revision #1 - extends project until 9/30/2007.
 Revision #2 - extends project until 9/30/2008.

COMMENTS

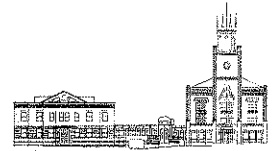


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie 
Director of Planning

Date: October 16, 2007

Subject: Health Department – CIP #214105 – Manchester Multi-Lingual Asthma Education and Outreach Program

The Health Department has requested that the completion date for Manchester Multi-Lingual Asthma Education and Outreach Program be extended to September 30, 2008.

As such, we have prepared the appropriate revised budget authorization form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

CIP BUDGET AUTHORIZATION

CIP #: 411807 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: Hazard Tree Removal Amending Resolution:
 Administering Department: Parks, Recreation & Cemetery Revision: #1

Project Description: Removal of hazardous trees and potential liabilities along City ROW and Parks.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	CASH			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$40,000.00	\$0.00	\$0.00	\$40,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$40,000.00	\$0.00	\$0.00	\$40,000.00

Revisions

Revision #1 - extends project until 12/31/07.

COMMENTS

CIP BUDGET AUTHORIZATION

CIP #: 810607 Project Year: 2007 CIP Resolution: 6/12/2006
 Title: ADA Compliance Amending Resolution:
 Administering Department: Planning & Community Development Revision: #1

Project Description: Continued funding for retrofitting of City buildings, facilities and other public institutional type buildings for compliance with the Americans with Disabilities Act.

Federal Grants Federal Grant: Yes **Environmental** Review Required: Yes
 Grant Executed: Completed: Yes

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	12/31/07
3		
4		
5		

Expected Completion Date: 12/31/2007

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$92,000.00	\$0.00	\$0.00	\$92,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$100,000.00	\$0.00	\$0.00	\$100,000.00

Revisions

Revision #1 - extends project until 12/31/07.

COMMENTS

MEMORANDUM

To: Committee on Community Improvement Program

From: Robert S. MacKenzie
Director of Planning

Date: December 4, 2007

Subject: Project Extensions

The following projects are requested to be extended until June 30, 2008:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name</u>
2007	Fed/State	211007	OJJDP WYR Project - OYS
2007	Cash	411807	Hazard Tree Removal – Parks
2007	CDBG	510407	Fun In The Sun - Parks
2007	CDBG	510507	Youth Activities – Parks
2007	AHTF	610207	Huse Cooperative Inc Design
2007	CDBG/Cash/Other	610307	Project Greenstreets - Parks
2007	ESG	610507	Welcome Home Shelter – The Prayer Hall
2007	CDBG	610707	Dilapidated Building - Building
2007	CDBG	611507	Revolving Loan Fund - MEDO
2007	Home	612007	Tenant Assistance – Way Home
2007	Cash	612207	Ongoing Maintenance – Intown/Millyard
2007	CDBG	710807	School Sidewalk Program – Highway
2007	Cash	710907	Annual Bridge Maintenance - Highway
2007	Cash	711207	Downtown Miscellaneous Repairs – Highway
2007	Cash	711307	Municipal Deferred Maintenance - Highway
2007	Cash/Other	711407	Sign Inspection & Maintenance - Traffic
2007	Enterprise	712507	Sewer Infrastructure
2007	Federal/Other	712907	Granite Street Widening Project - Highway
2007	CDBG	810607	ADA Compliance - Planning
2007	CDBG/Cash	810707	Community Development Initiatives – Planning
2007	CDBG/Cash	810807	Master Plan Support - Planning
2007	CDBG	810907	Neighborhood Revitalization - Planning
2007	Fed/Cash/ CDBG	811407	Manchester VISTA Initiative Program
2007	Cash	811707	Office of Youth Services Relocation – OYS
2006	CDBG	310306	MCRC Basement Retrofitting
2006	Cash	511306	Crystal Lake Master Plan – Parks
2006	Other	610706	Planning Studies Implementation - Planning
2006	CDBG	612406	Neighborhood Revitalization Program – Planning
2006	State	710006	Millyard Rail Crossing Upgrade - Highway
2006	Cash	711206	Campbell Street Traffic Study
2006	CDBG	711306	Chronic Drain
2006	Enterprise	712006	S. Mammoth Sewer – Phase 3

12

2006	Cash	712706	Discretionary Sidewalk/Curb Program
2006	Other	713406	Watershed Restoration – EPD
2006	Arts	810206	First Public Sculpture – Art Commission
2006	CDBG	810506	ADA Compliance – HR
2006	CDBG/Cash	810806	Community Development Initiatives
2005	Other	210505	School Based Dental Health - Health
2005	CBDRF	610405	Infrastructure/Hardscape - Highway
2005	Cash	613105	“Jac Pac” Acquisiton Project
2005	Cash/Other	710205	Public Works Infrastructure
2005	Enterprise	711005	Cohas Brook Interceptor - EPD
2005	Enterprise	711705	WWTF Facility Plan
2005	CDBG	810705	Community Master Plan – Planning
2004	Cash	710904	Annual Bridge Maintenance - Highway
2003	Cash	411103	Hazardous Material - Fire
2003	Enterprise	711603	Candia Road Sewer Project - EPD
2003	Enterprise	711703	Cemetery Brook Collector Rehabilitation
2003	Other	713303	So. Willow Street Area Improvements
2003	Other	713603	Northwest Traffic Improvement
2002	Enterprise	712402	WIN 2 Relocate Sewer
1999	Other	640399	City Historic Preservation Fund
1999	Other	711099	Hackett Hill Road Area Improvement
1998	Other		Historic Preservation
1994	Other	227794	So. Willow Street Improvements



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER


Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Milliard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: October 16, 2007

Subject: Helping Hands Safe Haven Housing Project

Mr. Craig Everett of Helping Hands has contacted this Office to rescind his request for the use of \$299,693.52 of City Funds for his Permanent Supportive Housing Project on Somerville Street. He is asking that instead the City loan his organization those funds for mortgage funding and partial rehabilitation of a recently acquired property located at 140 Central Street. The noted property is a multi-use building containing a meeting hall, several commercial spaces and single room housing. As noted in the attached letter, part of the residential space will be devoted to Safe Haven Housing, "next step" housing and zero tolerance transitional housing.

For the Committee's information, although not discussed in the letter, Mr. Everett intends to substitute other conventional funding in addition to his HUD grant to complete the Permanent Supportive Housing Project on Somerville Street. His ability to do so however, is contingent upon the approval of this request for City funding of the Central Street Project.

Should the Committee be favorable of this request this Office will need to revise the current budget authorization in order to reflect the revised location and activity.

Attachments:

13

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov



October 15, 2007

Mr. Samuel Maranto
City of Manchester CIP
One City Hall Plaza
Manchester, NH 03101

Dear Sam,

I am writing to request that CIP funds previously allocated for our Permanent Supportive Housing project be reallocated to our other housing project at 140 Central Street (the former home of the Fraternal Order of Eagles). This is a multi-purpose building and includes sixteen Single Room Occupancy rooms. Four of these rooms will be used for our HUD "Safe Haven" housing project for those with co-occurring mental health substance abuse histories. With this small scale program we will be able to provide more intensive direct services to this group of individuals who often fall through the cracks of the current system. The additional rooms will serve as next step housing for men who have been through detoxification, further treatment and transitional housing and who want their own place but cannot afford a safe apartment. We will be operating these units under the same principals as our transitional housing program with a zero tolerance policy for alcohol and other substances.

This building also has a restaurant/bar area that we intend to convert to a gourmet coffee and sandwich shop. We have had preliminary discussions with the Common Man Group of restaurants to consult with us on this project and have spoken with the Great Bay Foundation as a funding source to help start this for profit social enterprise project. We believe sober housing and a quality business establishment will bring a significant improvement to this developing neighborhood. Additionally the cafe will provide employment and job training to our residents as well as generate revenue back to the agency for further supportive services.

As you will see in the attached pro-forma, there is also a meeting hall which should generate revenues for the programming and is to be utilized for Manchester Continuum of Care events such as the Project Homeless Connect scheduled for November 14th of this year.

I have already spoken with the Ward Alderman Pat Long and he is in support of the project. I have also spoken with Alderman Ed Osborne and he has no objections either. Therefore, I am requesting that the agenda item concerning these funds be changed to reflect this new direction.

Thank you for attention to this matter and your continued support. If you have any questions please don't hesitate to call.

Sincerely,

A handwritten signature in dark ink, appearing to read "Craig A. Everett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Rev. Craig A. Everett
Executive Director

CC – Mayor Frank Guinta, Pamela Brown



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

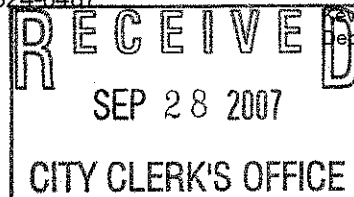
Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

September 27, 2007



C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Leo Bernier
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, New Hampshire 03103

Re: Request to Approve Chronic Drain Projects

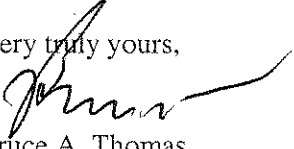
Gentlemen:

At the request of Alderman Garrity, the Manchester Highway Department hereby requests funds to complete work on a drainage extension on Oakdale Avenue and Lincoln Street as part of the City's Chronic Drain program. The purpose of the project is to provide relief from flooding to the owner of #84 Oakdale.

The total materials cost of the proposed work is approximately \$20,000. For your use, I have attached an estimate and sketch of the project.

If you have any questions or comments or if I can be of further assistance, please do not hesitate to call.

Very truly yours,


Bruce A. Thomas
Engineering Manager

c/Frank C. Thomas, P.E.
Kevin A. Sheppard, P.E.
Samuel Maranto
Alderman Michael Garrity
Alderman Dan O'Neil
Alderman Michael Lopez

14

HIGHWAY DEPARTMENT ESTIMATE

#84 Oakdale Avenue

DLW September 27, 2007

PROJECT DESCRIPTION: Extend drainage line from Oakdale Avenue up to driveway of #84 Oakdale that is located on South Lincoln Street.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
----------	-------	-------	------------	-----------------

ROADWAY MATERIALS

32	TON	3/8" Wearing Course	\$40.00	\$1,280.00
64	TON	3/8" Base Course	\$40.00	\$2,560.00
220	TON	Crushed Gravel	\$5.50	\$1,210.00
267	CY	Bank Run Gravel	\$5.08	\$1,354.67
295	LF	Vertical Granite Curb	\$9.45	\$2,787.75
16	LF	Curved Granite Curb	\$16.94	\$271.04

SUBTOTAL \$9,463.46

SIDEWALK MATERIALS

20	TON	3/8" Wearing Course	\$32.85	\$652.44
40	TON	3/8" Base Course	\$32.85	\$1,304.89
96	TON	Crushed Gravel	\$7.50	\$718.67

SUBTOTAL \$2,676.00

DRAINAGE MATERIALS:

3	EA	Type B Frames and Grates	\$105.78	\$317.34
1	EA	DMH Frame and Cover	\$117.38	\$117.38
3	EA	Round Slab Top 48"	\$115.00	\$345.00
3	VF	48" Dia. Riser	\$45.00	\$135.00
4	EA	48" Dia. Base	\$240.00	\$960.00
91	TON	3/4" Stone	\$7.50	\$680.56
196	TON	Sand Fill	\$2.30	\$450.80
400	LF	12" Dia. HDP Pipe	\$5.04	\$2,016.00

SUBTOTAL: \$5,022.08

MISCELLANEOUS MATERIALS:

50	CY	Loam (4")	\$12.00	\$600.00
----	----	-----------	---------	----------

SUBTOTAL: \$600.00

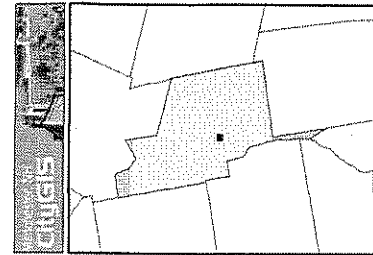
ROADWAY MATERIALS:	\$9,463.46
SIDEWALK MATERIALS:	\$2,676.00
DRAINAGE MATERIALS:	\$5,022.08
MISCELLANEOUS MATERIALS	\$600.00

SUBTOTAL (MATERIALS): \$17,161.53

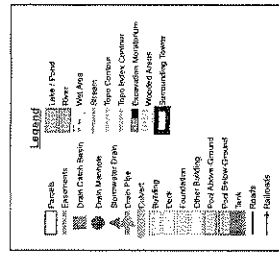
ADD 15% (OF VALUE OF MATL.): \$2,574.23

TOTAL (MATERIALS AND SUBCONTRACTS): \$19,735.76

USE: \$20,000



DRAIN
EXTENSION
TO #84 OAKDALE



DISCLAIMER

The information appearing on this map is for the convenience of the user and is not an official public record of the City of Manchester, NH (the "City"). This map is not survey-quality. All boundaries, easements, areas, measurements, rights-of-way, etc. appearing on this map should only be considered approximations, and as such have no official or legal value. The City assumes no liability for any inaccuracies, omissions, or errors, including but not limited to, the accuracy, completeness, reliability, or suitability of this information for any particular use. The City assumes no liability whatsoever associated with the use or misuse of this information. The official public records from which this information was compiled are kept in the offices of the City Engineer, City Assessor, City Clerk, City Treasurer, and City Department, and are available for inspection and copying during normal business hours. By using this map, you agree to these terms and conditions.



City of Manchester, New Hampshire - CityGIS Map Print



John A. Jaskolka
Chief

City of Manchester Police Department

Ralph Miller Public Safety Center
351 Chestnut Street
Manchester, New Hampshire 03101-2294
(603) 668-8711 Business Phone
(603) 668-8941 Main Fax
(603) 628-6137 Administrative Offices Fax

Commission
Calvin T. Cramer
John J. Tenn
Nory Marquez
Thomas D. Noonan
Thomas J. Hammond
Deputy Chiefs
Glenn S. Leidemer
Gary T. Simmons
Marc P. Lussier
Executive Secretary
Kim Demers

28 November, 2007

Alderman Michael Garrity, Chairman
Community Improvement Committee
One City Hall Plaza
Manchester, NH 03101


Re: Request to add an additional undercover vehicle to our Department's fleet

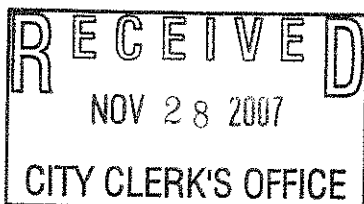
Alderman Garrity and Committee Members:

As you may be aware, since October 2006 our Department has continued to add undercover personnel to our Special Investigations Unit. That has brought with it the need for an additional undercover vehicle. This vehicle would be used exclusively by undercover personnel in our efforts to target drugs and guns and monies from the drug forfeiture fund would pay for its purchase.

The Committee's approval of this request would be very much appreciated.

Sincerely,


Glenn S. Leidemer
Deputy Chief of Police

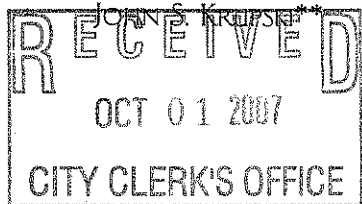


A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



15

RONALD E. COOK*
RICHARD E. MOLAN**
GLENN R. MILNER†
FRANK E. KENISON**
BIRON BEDARD ††
SHAWN J. SULLIVAN***



COOK & MOLAN, P. A.

ATTORNEYS AT LAW
100 HALL STREET
P. O. BOX 1465
CONCORD, NH 03302-1465

TEL 603 225-3323
FAX 603 225-8930
800-439-3369
e mail: lawyers@cooknmolan.com

OF COUNSEL
THOMAS H. RICHARDS**
JEREMEY A. MILLER**

ADMITTED NH AND RI*
ADMITTED NH**
ADMITTED NH, MA AND ME***
ADMITTED NH AND MA†
ADMITTED NH AND ME ††

September 28, 2007

Paula Lablonde Kang
City of Manchester/Office of City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Discontinuance of a Street

Dear Ms. Lablonde Kang:

At the suggestion of the Manchester Highway Department I enclose a Petition to Release from Public Servitude to an unopened street running between Master Street and the former Leach Street. Attached to this Petition is a plan showing the unopened street described in our Petition. Please notify me when a hearing is scheduled in this matter.

If you have any questions, please feel free to call me. Thank you for your attention to this matter.

Sincerely,

Biron Bedard

BB/jc
enclosure

cc: Donald Levasseur
Marty Miccio

16

PETITION TO RELEASE FROM PUBLIC SERVITUDE

TO THE HONORABLE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF
MANCHESTER, NEW HAMPSHIRE:

Pursuant to NH RSA 231:52, 69 Master Street, LLC respectfully represents that for the accommodation of the public, there is occasion for discontinuing a portion of a certain highway described below, which may be seen as an unnamed passageway on a plan entitled, "Charles F. Harvell Est., Plan of Lots, November 1898, prepared by Geo. H. Allen, Civ. Eng." Recorded as Plan #46 in the Hillsborough County Registry of Deeds, shown on Manchester City Tax Map Number 338 and shown on the attached Plan and more particularly described as follows:

Beginning at an iron pin at the northwesterly most corner of Tax Map 338, Lot 5, also being on the easterly side of Master Street, thence running N 40° 52' 20" E 300.00 feet to a PK Nail; thence turning and running N 49° 07' 40" W 20.00 feet to a PK Nail; thence turning and running S 40° 52' 20" W 300.00 feet to a point on Master Street also being the southwesterly corner of Tax Map 338, Lot 2; thence turning and running S 49° 07' 04" W 20.00 feet to the point of beginning.

To the best of Petitioner's knowledge, this passageway has never been accepted by the City of Manchester and opened to public servitude.

We therefore request you to discontinue the above-described street and that it henceforth not be utilized for public rights.

Dated this 26th day of September, 2007

69 Master Street, LLC
By and through Counsel
COOK & MOLAN, P.A.

By: Biron Bedard
Biron Bedard, Esq.
100 Hall St., PO Box 1465
Concord, NH 03302-1465
603 225-3323

69 Master Street, LLC
By: Donald J. Levasseur
Donald Levasseur



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

October 15, 2007

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Petition to Discontinue a Portion of Second West Back Street

Dear Committee Members,

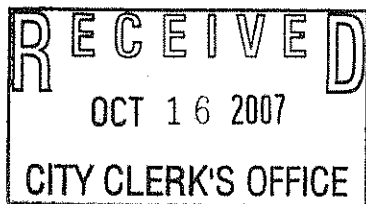
We have reviewed the referenced item and have found the following:

Second West Back Street, between Master and Leach Streets (aka Hale East Back Street), was dedicated by a subdivision plat titled "Charles F. Harvell Est." dated November 1898 recorded in the Hillsborough County Registry of Deeds as plan #46.

No records of an acceptance or layout of this section of the street were found in the City Clerk's records. The City accepted and then discontinued the portion of this street immediately north of this site on July 25, 1956 with the action recorded at Highways, Streets and Bridges book 13 page 378.

This portion of Second West Back Street is paved and a building located on the street served as a retail store for a number of years. Because of probable use by the public for over 20 years the City may have acquired public status by prescription.

The Highway Department records do not shown any sewer lines or storm drains in this part of the street.

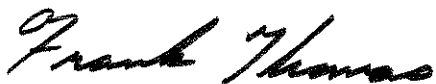


16

October 15, 2007

Therefore the Highway Department recommends a discontinuance action reserving an easement right for any utilities that may exist in the street.

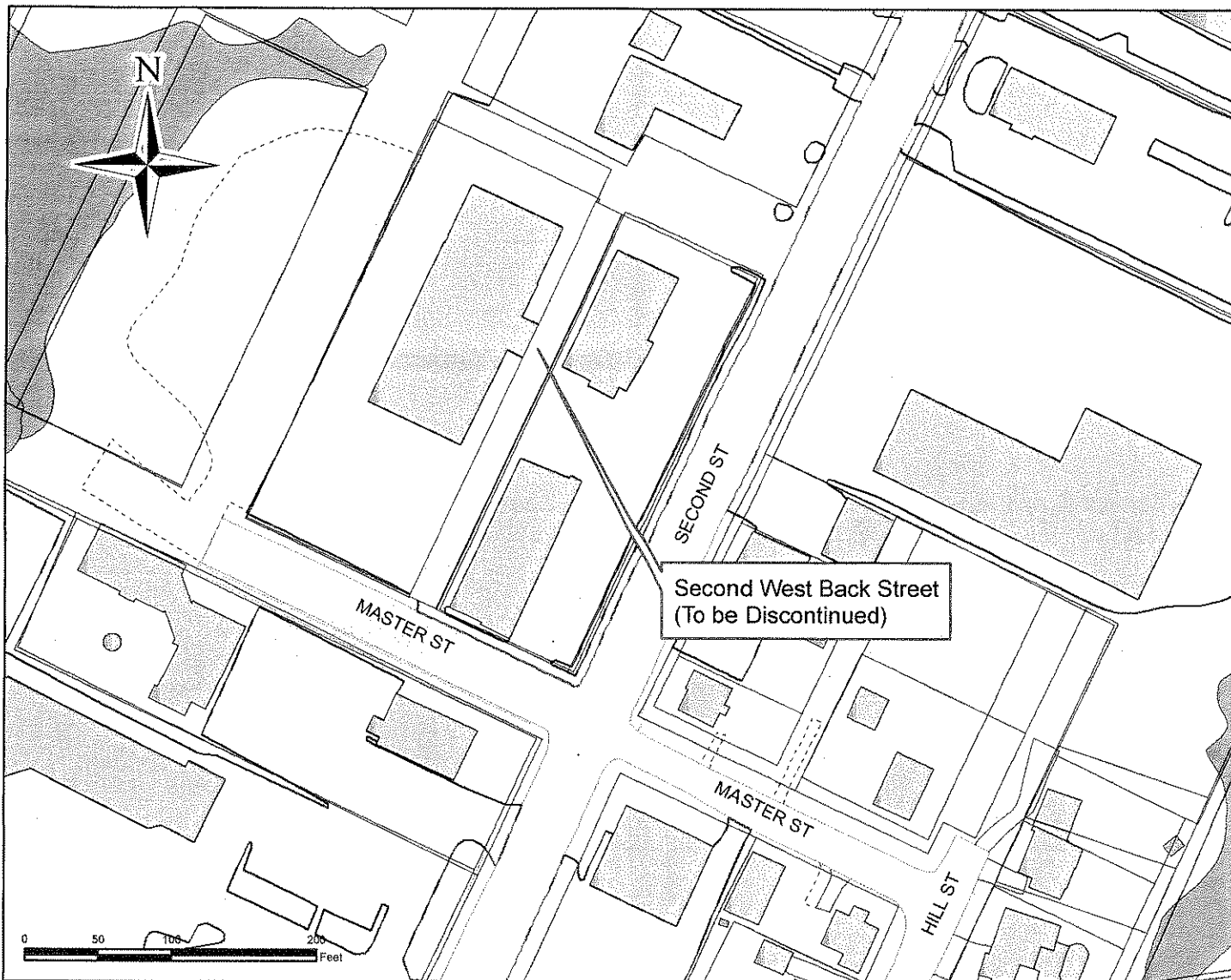
Sincerely,

A handwritten signature in cursive script that reads "Frank Thomas".

Frank Thomas, P.E.
Public Works Director

MJM

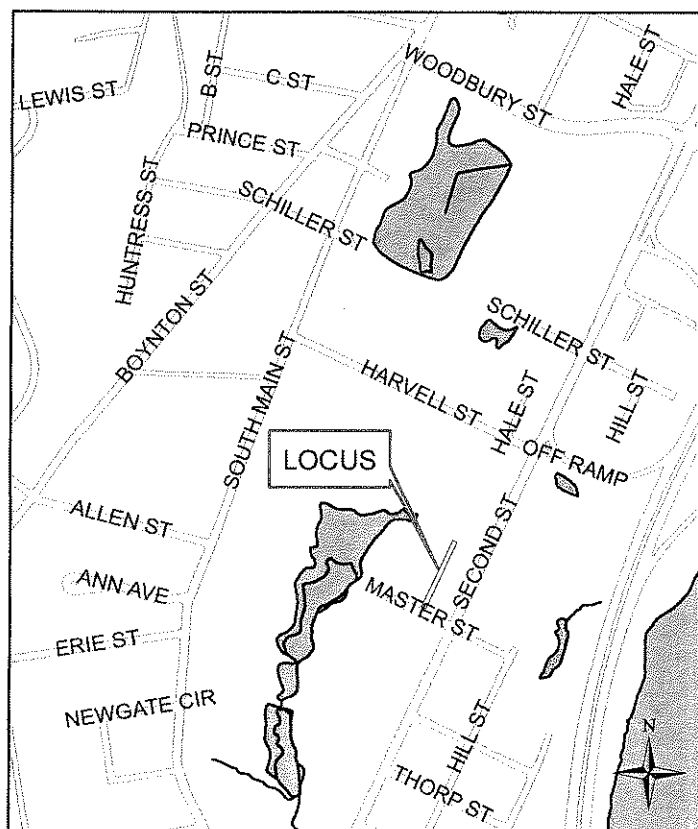
cc: File



Proposed Street Discontinuance
Second West Back Street



Manchester, NH
 October 12, 2007

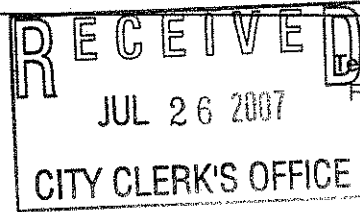


16

ANDREW H. SULLIVAN

Attorney At Law

P.O. Box 10354
24 Eastman Avenue
Bedford, New Hampshire 03110



Tel (603) 644-5291
Fax (603) 644-0268

July 24, 2007

Mayor & Board of Alderman
1 City Hall Plaza
Manchester, NH 03101

RE: Tax Map 297, Lot 21, Tax Map 297, Lot 1A and Tax Map 400, Lot 7

Dear Gentlemen,

In regards to the above, enclosed please find:

PEITION TO ACCEPT AS A TOWN ROAD the within described section of a
previously discontinued portion of Cartier Street.

Please contact my office if you need anything further.

Thank you.

A handwritten signature in dark ink, appearing to read "Andrew H. Sullivan".

Andrew H. Sullivan, Esq.

AHS/bb

***To the Honorable Board of Mayor and Aldermen of the
City of Manchester:***

The Undersigned respectfully represent that for the accommodation of the public there is occasion for acceptance of a Class IV street over a portion of land lying over sections Tax Map 297, Lot 21, Tax Map 297, Lot 1A, and Tax Map 400, Lot 7.

The undersigned respectfully represents that for the accommodation of the public, there is occasion for accepting as a Class IV or better city street that portion of a discontinued portion of Cartier Street, as described below:

DESCRIPTION OF ROAD AREA FOR WHICH ACCEPTANCE IS PETITIONED:

Beginning at the current northerly terminus of the Class IV section of Cartier Street, north of the intersection of Cartier Street (running south to north) and Hecker (Adam) Street (running east to west), and extending north 75' +/- with a 40' width (20' feet on either side of the center line continuing north from the center line of the existing Class IV section of Cartier Street). Said road area more shown as shaded area and cross hash areas identified as Parcel A, B & C on attached plan by Eric C. Mitchell & Assoc. Inc. dated July 2, 2007.

NOW THEREFORE, the undersigned hereby respectfully requests you to accept the above-described section of Cartier Street extension so that henceforth it shall be a Class IV Road.

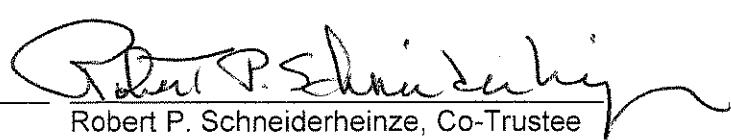
ANN M. SCHNEIDERHEINZE LIVING TRUST

[Owner of Tax Map Lot 297, Lot 1A]


Ann M. Schneiderheinze, Co-Trustee

Date:

7/16/07


Robert P. Schneiderheinze, Co-Trustee

Date:

7-16-07

17

WOLF R. ZAMOR & MARIE C. CHOATE
[Owner of Tax Map 297, Lot 21]

Wolf R. Zamor 7/10/07 Marie C. Choate 7/10/07
Date: Date:

PAUL R. AUDET, LOUIS A. AUDET and HELEN S. AUDET
[Owner of Tax Map 400, Lot 7]

BY: Paul R. Audet 7/13/07
Louis A. Audet 7/12/07
Helen S. Audet 7-15-07
Date: Date:



SICINITY PLAN
SCALE: 1" = 1,500'

PLAN NOTES

1. THE PURPOSE OF THIS PLAN IS TO SHOW THE PROPOSED PARTS OF CARTER STREET PETITIONED TO BE ACCEPTED.

PLAN REFERENCES

1. PLAT PLAN OF MANCHESTER TOWNSHIP, SECALED 1-5-57,
ON FILE AT THE MANCHESTER MAYORAL MUSEUM, 200
BEECHWOOD ST., MANCHESTER, N.H.
2. CITY OF MANCHESTER ENGINEERING DEPT. HOUSING PLANS,
SHEETS 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18,
19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33,
34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48,
49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63,
64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78,
79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93,
94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106,
107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117,
118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128,
129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139,
140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150,
151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161,
162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172,
173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183,
184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194,
195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205,
206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216,
217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227,
228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238,
239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249,
250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260,
261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271,
272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282,
283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293,
294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304,
305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315,
316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326,
327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337,
338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348,
349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359,
360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370,
371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381,
382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392,
393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403,
404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414,
415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425,
426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436,
437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447,
448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458,
459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469,
470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480,
481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491,
492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502,
503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513,
514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524,
525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535,
536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546,
547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557,
558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568,
569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579,
580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590,
591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601,
602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612,
613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623,
624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634,
635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645,
646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656,
657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667,
668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678,
679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689,
690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700,
701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711,
712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722,
723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733,
734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744,
745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755,
756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766,
767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777,
778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788,
789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799,
800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810,
81

LEGEND

- [illegible]

EXHIBIT PLAN OF LAND

"LAND OF
SCHNEIDERHEINZE"
CARTIER STREET
MANCHESTER, N.H.

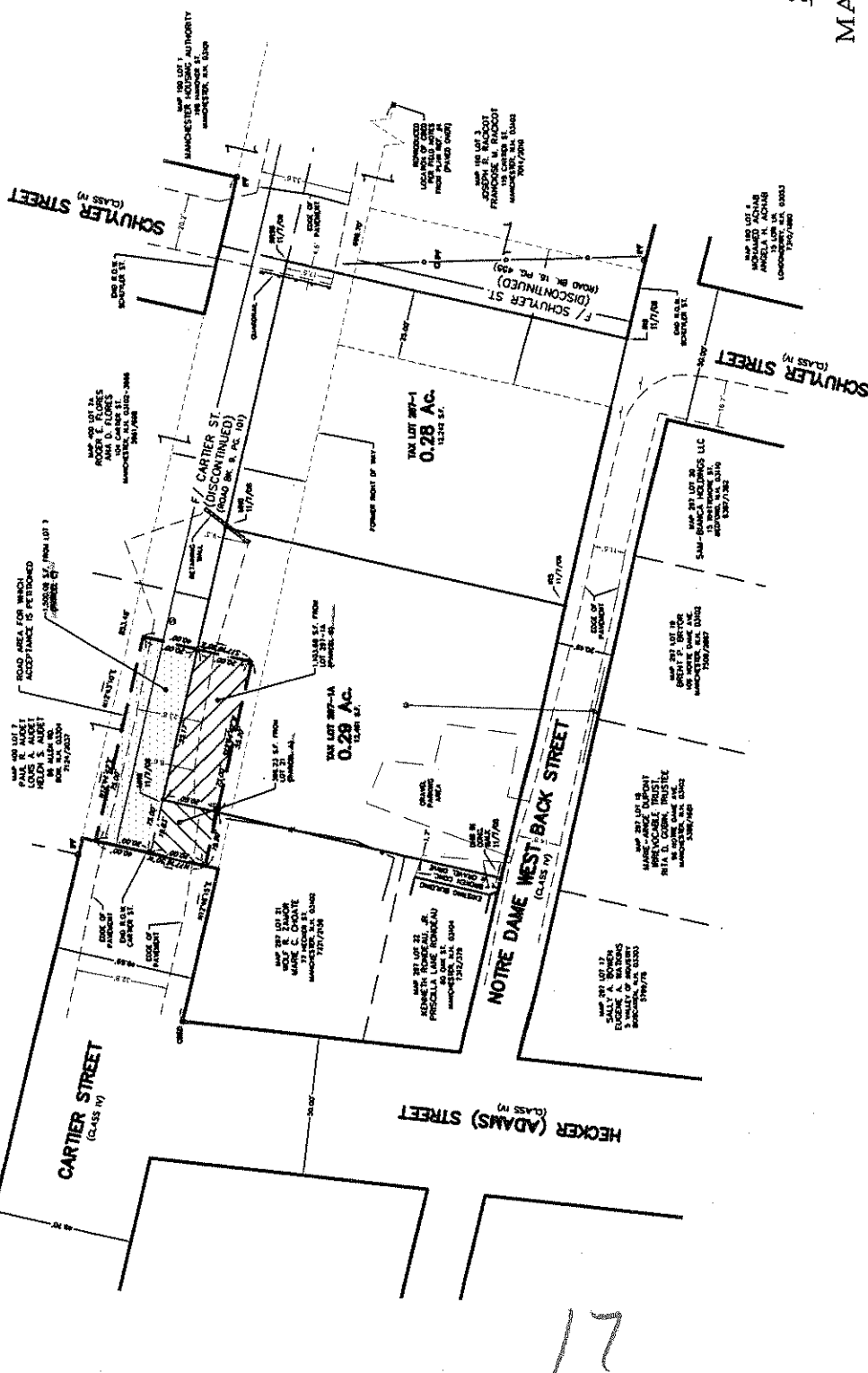
JULY 2, 2007

SCALE: 1" = 40'

18 0206432

ERIC C. MITCHELL & ASSOC. INC.
PLANNING - ENGINEERING - SURVEYING - ENVIRONMENTAL
P.O. BOX 10296, 55 SO. MYER RD., BEDFORD M.H. 03110-0296
PH. (603) 527-1181

1001

[illegible]



Manchester-Boston
REGIONAL AIRPORT

Kevin A. Dillon, A.A.E.
Airport Director

One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
www.flymanchester.com

November 29, 2007

Mr. Leo Bernier, City Clerk
City of Manchester
Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Leo,

Attached are two requests for discontinuance of highways related to the runway safety area project the Airport is currently constructing. One is for a portion of S. Willow St. and the other for a portion of Harvey Road. Both roadways have now been relocated as part of the project and therefore we are now able to request the discontinuances.

The project required certain land transactions with private landowners that are contingent upon the above requests. We would appreciate your office and the BOMA moving forward as expeditiously as possible so that the Airport can finalize all transactions related to this project.

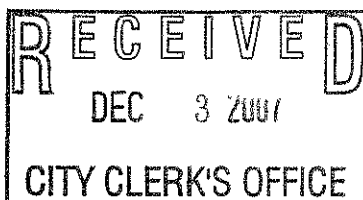
Your assistance will be greatly appreciated.

Thank you.

Sincerely,

J. Brian O'Neill
Acting Airport Director
Manchester-Boston Regional Airport

Cc. Dave Bush
Richard Fixler
Peter Howe
File



18

Kevin A. Dillon, A.A.E.
Airport Director

One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
www.flymanchester.com

*To the Honorable Board of Mayor and Aldermen of the
City of Manchester:*

*The Undersigned respectfully represent that for the accommodation of the public
there is occasion for releasing and discharging a highway dedication.*

Bounded by the following set of points, beginning in the northeasterly corner,
as shown on the plan entitled "Proposed Right of Way Discontinuance Plan for Airport
Safety Area", prepared by Fay, Spofford, & Thorndike, LLC and Eric C. Mitchell &
Associates, Inc., and dated October 29, 2007.

Northing	Easting
162206.8	1047471.3
162151.4	1047429.4
162146.4	1047424.9
162107.4	1047467.0
162091.1	1047447.6
161554.3	1048018.1
161446.8	1048128.9
161470.5	1048262.0
162052.4	1047645.9
162050.0	1047640.8
162206.8	1047471.3

The above points describe the highway being of varying widths, with an area of
110,460 square feet (2.54 Acres), shown as Area "B" of above referenced plan and
known as South Willow Street (NH Route 28).

He, therefore, requests you to release and discontinue the above-described
portion of South Willow Street (NH Route 28).

Dated at the City of Manchester, New Hampshire this 28th day of November
2007.

By: _____



J. Brian O'Neill
Acting Airport Director
Manchester-Boston Regional Airport



Kevin A. Dillon, A.A.E.
Airport Director

One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
www.flymanchester.com

*To the Honorable Board of Mayor and Aldermen of the
City of Manchester:*

*The Undersigned respectfully represent that for the accommodation of the public
there is occasion for releasing and discharging a highway dedication.*


Bounded by the following set of points, beginning in the northeasterly corner,
as shown on the plan entitled "Proposed Right of Way Discontinuance Plan for Airport
Safety Area", prepared by Fay, Spofford, & Thorndike, LLC and Eric C. Mitchell &
Associates, Inc., and dated October 29, 2007.

Northing	Easting
161554.3	1048018.1
161469.8	1048012.2
161326.1	1047881.6
161444.1	1048066.4
161430.2	1048066.8
161446.8	1048128.9
161554.3	1048018.1

The above points describe the highway being of varying widths, with an area of 9,709
square feet (0.22 Acres), shown as Area "A" of above referenced plan and known as
Harvey Road.

He, therefore, requests you to release and discontinue the above-described
portion of Harvey Road.

Dated at the City of Manchester, New Hampshire this 28th day of November
2007.

By: 
J. Brian O'Neill
Acting Airport Director
Manchester-Boston Regional Airport



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission
Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

December 6, 2007

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION FOR DISCONTINUANCE OF A PORTION OF SOUTH WILLOW
STREET AND OF A PORTION OF HARVEY ROAD

Dear Committee Members,

We have reviewed the referenced item and have found the following:

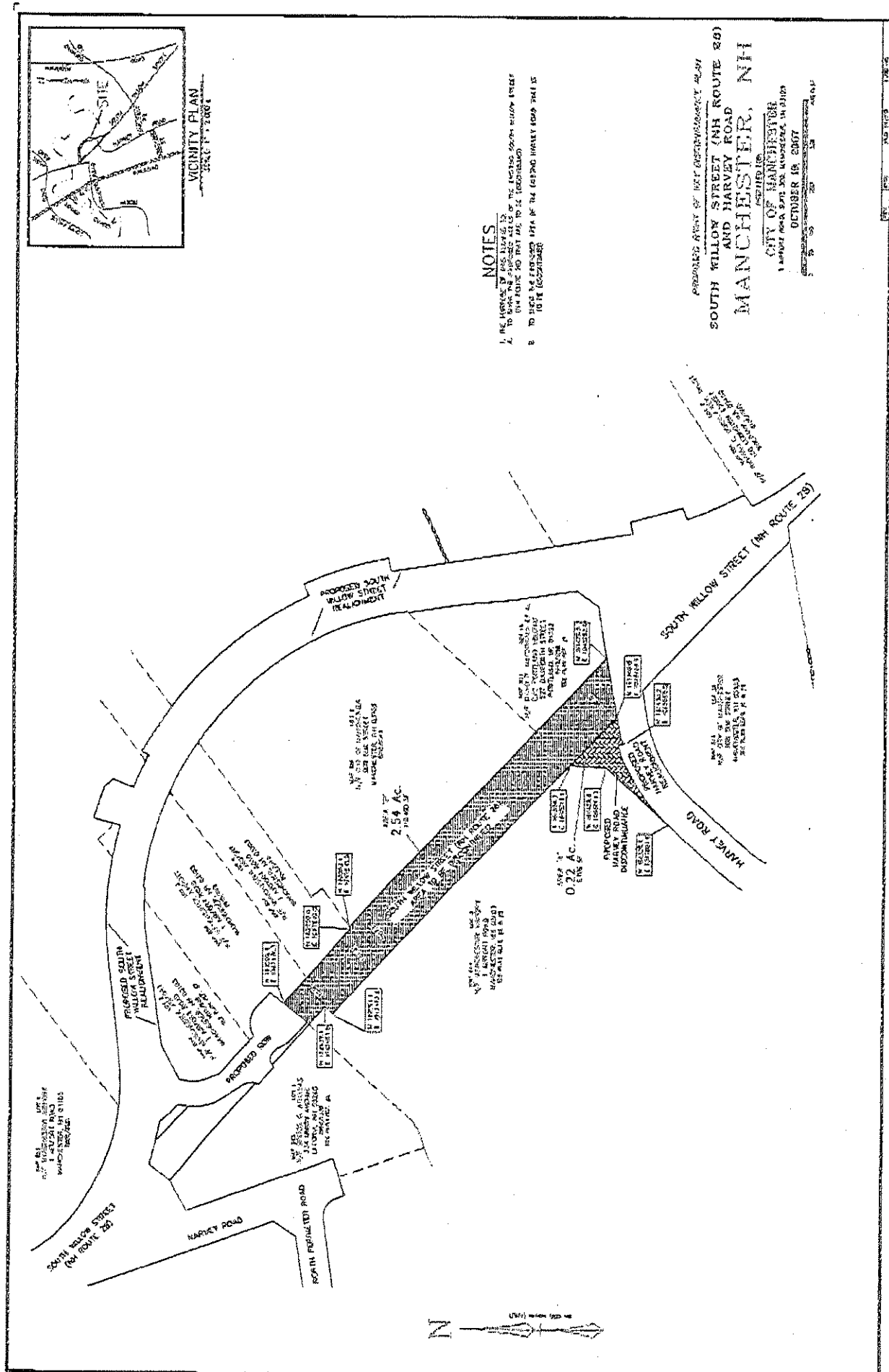
- This portion of South Willow Street, formerly Nutt Road, appears to be part of the layout by the Town of Manchester and recorded in book 5 page 660 dated December 14, 1844.
- The original layout of this is portion of Harvey Road was not located but it does meet the criteria of a prescriptive way.

The Highway Department supports these discontinuance petitions of the Manchester-Boston Regional Airport.

Sincerely,

Kevin Sheppard, PE
Deputy Public Works Director

MJM
cc: File



Saint Anthony Parish

172 BELMONT STREET • MANCHESTER, N. H. 03103 • PHONE 625-6409

May 31, 2007

Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03103

Dear Sirs:

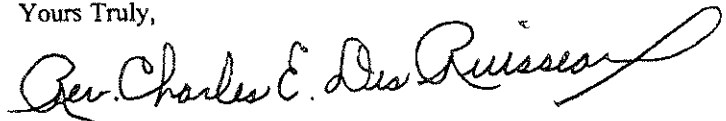
My name is Charles DesRuisseaux, I am the pastor of St. Anthony of Padua, Roman Catholic Church in Manchester. I am responsible for the properties of this Church and the property of Our Lady of Perpetual Church, corner of Cypress and Hayward Streets in Manchester. I reside at the rectory at 172 Belmont Street, Manchester.

I am requesting a sewer charge abatement on the bill from the Environmental Protection Division from the City of Manchester for account number 7969-5154 for the rectory at OLPH. The previous bill was \$22.20, which we paid. The bill for sewer usage for 1/1/07 to 4/04/07 is \$171.75.

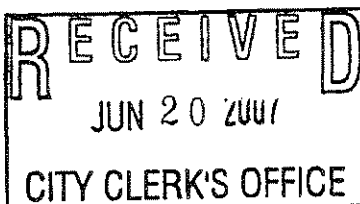
I questioned this big difference and later realized that in mid February, we had a very cold spell and at OLPH there was a power failure and the furnace did not restart. When our janitor entered the rectory on Monday he discovered a water pipe, on the second floor had burst and water was dripping through the ceilings and there was eighteen inches of water in the basement, which is finished. It has a concrete floor.

We had to make arrangements to have the water shut-off and the water in the basement pumped out. It was pumped out mainly by the fire department into the street drains.

Yours Truly,



Rev. Charles E. DesRuisseaux
Pastor





**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula Kang
From: Frederick J. McNeill, P.E. *FJM*
CC: Lisa Hynes – EPD
June George – EPD
Date: 12/4/2007
Re: Sewer Abatement Recommendation
870 Hayward St. / Acct #7969-5154

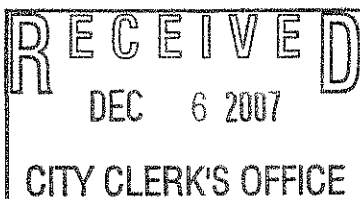
#07-159

I recommend granting an abatement to Rev. DesRuisseaux in the amount of \$132.75.

If you have any questions or require additional information, please contact me at 624-6341.

/djv

Attach



19

Date: June 22, 2007

To: June George/Fred McNeill

From: Lisa Hynes, Accountant II *LH*

Ref: Findings/Recommendations for sewer abatement request for 870 Hayward Street
Acct # 7969-5154

Reason for Request:

The customer is requesting abatement for the sewer billing periods covering 1/08/07 – 4/04/07 due to excessive water usage resulting from a frozen pipe that had burst.

Supporting Backup:

Property owner states that the Manchester Fire Department pumped the water out of the basement and into the street drains. EPD reviewed the drain system in this section of the city and determined that the street drains are sewer lines tied directly into the treatment plant.

Comparison of the same billing period over the prior 3 years indicated an average usage of 9ccf. During the period referenced above, the usage was 68ccf.

Recommendations:

Because the water was pumped directly into the sewer lines, I do not recommend an abatement be granted at this time. *agree*

Enclosure

*11/27/07
68ccf
297ccf
59ccf @ \$2.25/ccf
\$132.75 abatement
11/26/07*

6/27/07

To build upon my notes to the right, the Firemen re the ones that pumped it into the combined sewer, not Mr. DesRuisseaux, therefore I still recommend granting the

Considering the water consumption was over 7 times the normal usage, and a burst pipe has already caused them ~~to~~ aggravation and, I'm sure, ~~the~~ and the water that entered the WWTP came through a combined system, which they had no idea would end up @ the plant and, lastly, this clean water would require very little treatment, I recommend granting the abatement.

Functions Options Help



6/22/2007 9:45:14 AM

Customer ID	7969	Name	OUR LADY OF PERPETUAL HELP
Location ID	5154	Addr	670 HAYWARD ST
Cycle/route	06 04	Amount due	.00
Initiation date	1/01/42	Pending	.00
Termination date		Customer/location status	A

Display

Trn Type	Trn/Due Date	Description Cancel Comment	Trn/Prv Amount	Reference Date/Num	Running Balance
LB PMT	6/07/07	LOCKBOX27006070799	171.75-		.00
BL BILL	5/14/07	CYCLE BILL	171.75	5/15/07	171.75
LB PMT	3/09/07	LOCKBOX27003090799	22.20-		.00
BL BILL	2/12/07	CYCLE BILL	22.20	2/13/07	22.20
LB PMT	2/08/06	LOCKBOX27012080699	31.20-		.00
BL BILL	1/13/06	CYCLE BILL	31.20	1/14/06	31.20
LB PMT	9/07/06	LOCKBOX27009070699	29.40-		.00
BL BILL	8/14/06	CYCLE BILL	29.40	8/15/06	29.40

OK Exit Cancel A Adjustments P Pending C Charges P Print history

EPD-Manchester NH - Customer/Location Consumption History Inquiry

Functions Options Help

6/22/2007 2:23:10 PM

Customer ID 7969 Name OUR LADY OF PERPETUAL HELP
Location ID 5154 Address 870 HAYWARD ST

Data Actual Consumption Graph Demand Consumption Graph

Cycle/Route 06 / 04 Amount due \$00
Initiation date 1/01/42 Pending \$00
Termination date 0/00/00 Customer status A Customer/Location status A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Emmt Code
SU	REG	4/04/07	58.00	.00	06	50702454S	C	
SU	REG	1/08/07	4.00	.00	98	50702454S	C	
SU	REG	10/02/06	9.00	.00	89	50702454S	C	
SU	REG	7/05/06	8.00	.00	92	50702454S	C	
SU	REG	4/04/06	9.00	.00	84	50702454S	C	
SU	REG	1/10/06	11.00	.00	96	50702454S	C	
SU	REG	10/06/05	8.00	.00	93	50702454S	C	
SU	REG	7/05/05	13.00	.00	95	50702454S	C	

OK Exit Cancel Change view Graph History

Average consumption of 9 ccf
for same time frame for
past 3 years

Functions Options Help

6/22/2007 2:23:17 PM

Customer ID 7969 **Name** OUR LADY OF PERPETUAL HELP
Location ID 5154 **Address** 870 HAYWARD ST

Data Actual Consumption Graph Demand Consumption Graph

Cycle/Route :06 / 04 **Amount due** \$00
Initiation date 1/01/42 **Pending** \$00
Termination date 0/00/00 **Customer status** A **Customer/Location status** A

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Ommt Code
SU	REG	4/01/05	10.00	.00	88	50702454S	C	
SU	REG	1/03/05	10.00	.00	94	50702454S	C	
SU	REG	10/01/04	6.00	.00	87	50702454S	C	
SU	REG	7/06/04	7.00	.00	95	50702454S	C	
SU	REG	4/02/04	7.00	.00	93	50702454S	C	
SU	REG	12/31/03	6.00	.00	89	50702454S	C	
SU	REG	10/03/03	9.00	.00	86	50702454S	C	
SU	REG	7/09/03	.00	.00	104	50702454S	C	

September 4, 2007

Board of Mayor and Aldermen
One City Hall Plaza
Manchester, NH 03101
Attn: Frederick McNeill

Re: Laurie A. Gill
21 Renard Street, Manchester, NH
Account #65307-45898
EPD billing period: 3/28/07-6/27/07

Dear Mr. McNeill:

On or about June 25, 2007, I discovered a leak in my irrigation system. As a result of the leak, several gallons of water leaked out of the "Tee" and directly into the ground.

On or about July 1, 2007, my brother-in-law, Peter Harrison, repaired the system by replacing the cracked "Tee" in the mainline and two hoses. Enclosed is a copy of the Home Depot receipt for the parts purchased to repair the system.

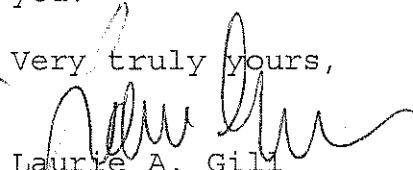
Unfortunately, because of the leak, I used an excessive amount of water. I subsequently received bills from the Manchester Water Works and the Manchester Environmental Protection Division in the respective amounts of \$199.00 and \$319.75. As a general rule, my water and sewer charges for that period are approximately \$50.00 each.

In that regard, I was advised by the Manchester EPD that I could file for an abatement with respect to their bill since the water went directly into the ground and not into or through the sewer system.

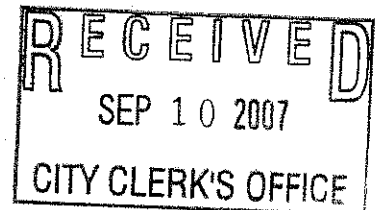
Therefore, I ask that you review the enclosed receipt and consider recommending an abatement with respect to the Manchester Environmental Protection Division bill at the next meeting of the Board of Mayor and Aldermen.

Thank you, I appreciate your consideration in this matter and I look forward to hearing from you.

Very truly yours,


Laurie A. Gill

:lag
enclosure



20

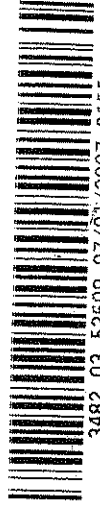
20

THE HOME DEPOT #3482
129 MARCH AVE. MANCHESTER, N.H. 03103
603-627-1900

SALE 3482 00003 52609 07/01/07
11 TK037H 12:18 PM



705311 PVC TUBE <A> 1.90
070798183063 230 ALD <A> 3.29
025528105457 COUPLING <A> 0.44
071641300514 SHARPIE <A>
200.97
025528106836 PLASTIC TEE <A> 1.94
07886417206 1/2X260TAPE <A> 1.23
019442152857 IXCLGALNIPPL <A> 0.99
078575172057 SS CLAMP <A> 0.82
501.15
SUBTOTAL 5.75
SALES TAX 16.36
TOTAL \$16.36
CHECK 16.36
XXXXXX8654
AUTH CODE 668378 TA



3482 03 52609 07/01/2007 8155

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 09/29/2007

THE HOME DEPOT RESERVE THE RIGHT TO



**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

Memo

To: Paula Kang
From: Frederick J. McNeill, P.E. *F.J.M.*
CC: Lisa Hynes – EPD
June George – EPD
Date: 12/4/2007
Re: Sewer Abatement Recommendation
21 Renard St. / Acct #65307-45898

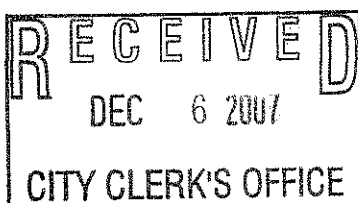
#07-160

I am recommending that Ms. Laurie Gill receive an abatement in the amount of \$243.00.

If you required additional information, I can be reached at 624-6341.

/djv

Attach



20

EPD-Manchester, NH - Customer/Location Consumption History Inquiry

Functions Options Help

HTE 9/24/2007 12:19:11 PM

Customer ID: 65307 Name: GILL, LAURIE
Location ID: 45696 Address: 21 RENARD ST

Data | Actual Consumption Graph | Demand Consumption Graph

Cycle/Route: 05 / 06 Amount due: \$269.75
Initiation date: 1/01/42 Pending: \$00
Termination date: 0/00/00 Customer status: A Customer/Location status: A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmnt Code
SU	REG	6/27/07	136.00	.00	91	22804007S	C	
SU	REG	3/28/07	13.00	.00	91	22804007S	C	
SU	REG	12/27/06	18.00	.00	92	22804007S	C	
SU	REG	9/26/06	52.00	.00	89	22804007S	C	
SU	REG	6/29/06	27.00	.00	92	22804007S	C	
SU	REG	3/29/06	12.00	.00	85	22804007S	C	
SU	REG	1/03/06	25.00	.00	97	22804007S	C	
SU	REG	9/28/05	87.00	.00	93	22804007S	C	

OK Exit Cancel Change view Graph History

9/24/07
Forwarded to Fred

160

Average usage same period last 3 years
28 ccf average

11/27/07

136 ccf

< 28 > ccf

108 ccf @ \$2.25/ccf = \$243.00 abatement

Fjm

20

Functions Options Help

HTC

9/24/2007 12:19:30 PM

Customer ID 65307 Name GILL, LAURIE
Location ID 45898 Address 21 RENARD ST

Data Actual Consumption Graph Demand Consumption Graph

Cycle/Route 05 / 06 Amount due \$269.75
Initiation date 1/01/42 Pending \$00
Termination date 0/00/00 Customer status A Customer/Location status A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmnt Code
SU	REG	6/27/05	28.00	.00	95	22804007S	C	
SU	REG	3/24/05	13.00	.00	92	22804007S	C	
SU	REG	12/22/04	25.00	.00	86	22804007S	C	
SU	REG	9/27/04	89.00	.00	96	22804007S	C	
SU	REG	6/23/04	29.00	.00	91	22804007S	C	
SU	REG	3/24/04	14.00	.00	92	22804007S	C	
SU	REG	12/23/03	20.00	.00	90	22804007S	C	
SU	REG	9/24/03	98.00	.00	92	22804007S	C	

OK Exit Cancel Change view Graph History

Customer ID 65307 Name GILL, LAURIE
 Location ID 45898 Addr 21 RENARD ST
 Cycle/route 05 06 Amount due 269.75
 Initiation date 1/01/42 Pending .00
 Termination date Customer/location status A

Display

Trn Type	Trn/Due Date	Description Cancel Comment	Trn/Prv Amount	Reference Date/Num	Running Balance
LB PMT	9/06/07	LOCKBOX27009060799	50.00-		269.75
BL BILL	8/06/07	CYCLE BILL	319.75	8/07/07	319.75
LB PMT	6/05/07	LOCKBOX27006050799	43.00-		.00
BL BILL	5/07/07	CYCLE BILL	43.00	5/08/07	43.00
LB PMT	2/26/07	LOCKBOX27002270799	43.50-		.00
BL BILL	2/05/07	CYCLE BILL	43.40	2/06/07	43.50
LB PMT	12/07/06	LOCKBOX27012070699	104.50-		.10
BL BILL	11/06/06	CYCLE BILL	104.60	11/08/06	104.60

OK Exit Cancel Adjustments Pending Charges Print history

9-25-07
Tabled

CIP BUDGET AUTHORIZATION

CIP #: 613105	Project Year: 2005	CIP Resolution: 6/1/2004	
Title: "Jac Pac" Acquisition Project		Amending Resolution:	
Administering Department: MEDO/MHRA		Revision: #1	

Project Description: Funding for the acquisition of the so called "Jac Pac" property and related development costs.

Federal Grants	Federal Grant: No	Environmental	Review Required: No
	Grant Executed:		Completed:

Critical Events

1	Property Purchase	September 2004
2	Project Development	6/30/08
3		
4		
5		

Expected Completion Date: 6/30/2008

Line Item Budget

	CASH			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$3,000,000.00	\$0.00	\$0.00	\$3,000,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$400,000.00	\$0.00	\$0.00	\$400,000.00
TOTAL	\$3,400,000.00	\$0.00	\$0.00	\$3,400,000.00

Revisions

Revision #1 - extends project until 06/30/08.

COMMENTS

Special Revenue Reserve Funds utilized for the financing of the Economic Development Initiatives.



CITY OF MANCHESTER

Economic Development Office



October 5, 2007

Michael Garrity, Chairman
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: Jac Pac Budget Update

Dear Chairman Garrity and Members of the Committee:

After all outstanding invoices through August 2007 are paid; a balance of \$110,114.27 will be left of the \$3,496,100 included in the approved Jac Pac project budget. During 2007, costs for managing the site have averaged \$10,228 per month. These costs are primarily for on-site security, utilities, maintenance and administrative/professional services. A summary of monthly expenditures for the 09/30/2004 through 08/31/2007 period is attached.

Barring any unforeseen or emergency situations, sufficient funds should be available within the approved budget to cover management costs through the due diligence period provided for in the purchase and sales agreement (recently extended to November 25) and through the additional 180 day period allowed for obtaining necessary planning, zoning and other development related approvals. Should Anagnost Investments exercise their right under the agreement to extend the 180 day permitting period for an additional 90 days, however, sufficient funds may not be available in the approved budget to fully cover management costs for that additional period and an alternative funding source may need to be identified.

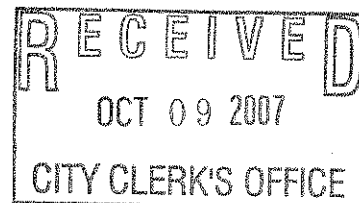
Since acquisition of the Jac Pac property, certain revenues have been generated from the site. These include \$210,750 in rents for Catholic Medical Center parking ending in June 2007, \$50,000 from the sale of freezer equipment and \$40,000 received from Keyspan through September for on-going remediation work in the River. These revenues are in addition to the \$110,114.27 balance referenced in paragraph one. Keyspan will continue to lease a portion of the site at a rate of \$8,000 per month for the duration of the remediation project which is expected to be completed by the end of 2007.

If you have any questions related to these or other matters, please do not hesitate to contact me at your convenience. Thank you.

Sincerely,


Jay Minkarah
Manchester Economic Development Office

cc: Hon Frank Guinta, Mayor
Ken Edwards, MHRA



One City Hall Plaza, Manchester, NH 03101 Phone (603) 624-6505 Fax (603) 624-6308
Email: econdev@manchesterNH.gov www.ManchesterNH.gov

21

21

JAC - PAC	Approved Budget	9/30/2004	10/31/2004	11/30/2004	1/31/2005	2/28/2005	3/31/2005	4/30/2005	5/31/2005	6/30/2005	7/31/2005	8/31/2005
Acquisition	3,000,000.00				2,500,000.00						500,000.00	
Taxes					54,696.60							
Demolition	100,000.00											
Admin/Professional Expertise	70,000.00	18.72	131.06		18,688.38	12,217.19	542.63	1,827.89	4,096.90	663.37	935.56	3,154.09
Environmental Due Diligence	42,500.00		170.00	1,800.00	19,610.27	5,723.79						
Insurance	25,000.00				3,450.00							
Title Insurance	5,100.00											
Maintenance/Security	84,000.00					3,200.00	5,702.10	3,200.00	3,200.00	3,920.00	3,120.00	4,694.00
Utilities	94,500.00					2,671.88	5,346.54	3,581.70	2,359.81	2,077.94	2,317.36	2,474.28
Strategic Plan	75,000.00											
Total	3,496,100.00	18.72	301.06	1,800.00	2,596,445.25	23,812.86	11,591.27	8,609.59	9,656.71	6,661.31	506,372.92	10,322.37

Total Expenses thru 08/31/07	3,385,985.73
Received from City	(3,282,337.96)
Received from City via Craig	(50,192.22)
Total Due MHRA	53,455.55

JAC - PAC	9/30/2005	10/31/2005	11/30/2005	12/31/2005	1/31/2006	2/28/2006	3/31/2006	4/30/2006	5/31/2006	6/30/2006	7/31/2006	8/31/2006	9/30/2006	10/31/2006
Acquisition														
Taxes														
Demolition														
Admin/Professional Expertise	414.67	188.13	679.96	380.72	1,955.49	1,357.82	1,541.69	1,469.80	550.59	1,298.88	1,857.53	428.89	5,929.34	1,968.19
Environmental Due Diligence				3,450.00										
Insurance														
Title Insurance	4,720.00	2,584.57	3,255.00	3,920.00	3,256.34	4,791.42	4,227.07	3,294.98	3,200.59	4,213.55	3,258.18	5,494.00	3,450.73	3,331.59
Maintenance/Security	2,221.29	2,648.30	2,359.89	3,539.75	1,102.84	4,824.06	3,544.51	2,742.12	1,828.05	2,005.49	2,018.26	1,714.85	1,896.77	2,044.56
Utilities														
Strategic Plan														
Total	7,355.96	5,421.00	6,294.85	11,290.47	6,314.67	10,973.30	9,313.27	7,506.90	5,579.23	7,517.92	7,133.97	7,637.74	11,276.84	7,344.34

JAC - PAC	11/30/2006	12/31/2006	1/31/2007	2/28/2007	3/31/2007	4/30/2007	5/31/2007	6/30/2007	7/31/2007	8/31/2007	Total	Balance
Acquisition											3,000,000.00	0.00
Taxes											54,696.60	(54,696.60)
Demolition											0.00	100,000.00
Admin/Professional Expertise	588.24	1,012.07	2,418.59	3,462.79	2,894.81	2,143.83	2,616.67	5,021.61	4,029.75	3,254.55	89,720.40	(19,720.40)
Environmental Due Diligence											27,304.06	15,195.94
Insurance		3,450.00									10,350.00	14,650.00
Title Insurance											0.00	5,100.00
Maintenance/Security	4,724.53	3,701.95	3,071.86	4,811.95	4,444.74	3,200.00	4,267.24	3,254.14	3,448.85	5,594.86	120,554.24	(36,554.24)
Utilities	1,996.13	2,160.16	2,610.53	3,475.78	3,548.74	3,169.25	1,967.89	1,685.68	1,869.13	5,556.89	83,360.43	11,139.57
Strategic Plan											0.00	75,000.00
												0.00
Total	7,288.90	10,324.18	8,100.98	11,750.52	10,888.29	8,513.08	8,851.80	9,961.43	9,347.73	14,406.30	3,385,985.73	110,114.27